



Europass Curriculum Vitae

Personal Information

First name(s) Surname Damiano Filippucci
 Address Via Castello Tesino, 7
 Telephone numbers
 Fax
 E-mail address damiano.filippucci@outlook.it
 Nationality Italian
 Date of birth 05/09/2000
 Sex Male

Job applied for / position

Work Experience

Date (from-to) 1-Internship from 30/01/2017 to 17/02/20172
 2-Internship from 21/05/2018 to 16/06/2018
 Occupation or position held 1-School Internship :SecretaryAccountant
 2-School Internship: Secreatry in INPS(VE)
 Name and address of employer 1-Accountant Dott.ssa Sara Ruffato, Via Catene, 23, 30175(VE)
 2-National Insurance Agency, Sestiere Dorsoduro 3519I, 30123(VE)
 Type of business or sector 1-Accountant office ,Providing accounting
 2-National Insurance Agency, Payment's Management of contributionsabout
 Main activities and responsibilities public bodies

Education and qualification awarded

Date (from-to) 09/2014-06/2019
 Type of qualification -High School Diploma in"Administration Finance and Marketing" - vote 62/100
 Main subjects covered or skills acquired -Business, Law, Political Economy, English, Spanish
 Name and address of organisation providing education and training IIS Luzzatti, Mestre(VE)(Italy)
 Level of qualification EQF 4

Personal skills and competences

Mother tongue(s) Italian
 Other language(s) Cambridge certification A2

Self-assessment European Level (*)	Understanding		Speaking		Writing
	Listening	Reading	Spoken interaction	Spoken production	
Language: English	A2	B1	B1	B1	B1
Language:					
Language:					

(*) Common European Framework of Reference for Languages

Communication skills Good communication skills gainedthroughmyexperiencein school and in the internships
 Organisational/managerial skills and competences -Good presentation and negotiation skills
 -Good organisation skills

Job-related skills	-Able to plan
Computer skills	-Ability to make decisions
Artistic skills	-Project planning
Other skills	-Knowledge and good ability to use the main office software (Word, Excel, Power Point), an Internet browser and an e-mail box
Driving licence	-Ability to work in team.
	-I like traveling
Additional information	-Certificate of general training on health and safety at work
	-I took a part to Move 4.0 Project, which included 40 hours of lessons with English teacher in Italy and 2 weeks of study trip in Bath
Attachments	

Venezia-Mestre, 30 aprile 2019

Student's signature (if over 18) or parent's signature (if under 18)

Damiano Filippucci

In compliance with the Italian D.L 196/2003, I hereby authorize the recipient of this document to use and process my personal details for the purpose of recruiting and selecting staff and I declare that I am informed of my rights in accordance with art. 23 of the above mentioned decree.

I hereby allow my personal details to be handled fairly by companies, societies and any organizations which cooperate with You, respecting my right to privacy.

Besides I authorize to use my personal details also by electronic ways and/or automated equipments to link the details with those of other people, according to quality and quantity criteria.

Venezia-Mestre, 30 aprile 2019

Student's signature (if over 18) or parent's signature (if under 18)

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