



Curriculum Vitae Europass

Personal Information

First name(s) **Mariem Alexandra**
/Surname (s) **BELBARAKA**
Address (es) Jesolo, Venice
Telephone (s)/ Mobile (s) 3892495754
Fax
E-mail miriambel2002@gmail.com
Nationality Romanian
Date of birth 12/16/2002
Gender F

Job applied for / position/ preferred job/ studies applied for/personal statement

Manager

Work Experience

dates (from - to) From 06/2021 to 08/2021
Occupation or position held Receptionist in a hotel
Name and address of employer Jesolo
Type of business or sector
Main activities and responsibilities Check-in, Check-out, Management of reservations,
Management of customer requests
=====

dates (from - to) From 06/2022 to 09/2022
Occupation or position held Receptionist in a hotel
Name and address of employer Jesolo
Type of business or sector
Main activities and responsibilities Check-in, Check-out, Management of reservations,
Management of customer requests

Education and qualification awarded

Dates (from-to)	From September 2018 to June 2023			
Type of qualification	High school diploma in International Business Studies – 78/100			
Main subjects covered or skills acquired	International Relations, Business, Law, English, Spanish, French.			
Name and address of organisation providing education and training	IIS L. Luzzatti, via Perlan 17, 30174 Mestre Venice (Italy)			
Level of qualification	EQF4			
Personal skills and competences				
Mother tongue(s)	Italian			
Other language(s)	English, Spanish, French and Romanian			
Self-assessment				
European Level (*)				
Inglese				
Francese				
Spagnolo				
	(*) Quadro comune europeo di riferimento per le lingue			
Communication skills li	<p>Good communication skills acquired through school and work experience.</p> <p>Able to develop and maintain good human relationships.</p> <p>Ability to work both independently and as part of a group.</p> <p>Ability to communicate.</p>			
Organisational/managerial skills and competences	<p>Good ability to solve problems.</p> <p>Good organizational skills.</p> <p>Rapid learning of the tasks to be performed.</p>			
Job-related skills	Good economic and management skills			
Computer skills	<p>Good command of the PC.</p> <p>Good skills with accounting software.</p> <p>Good capabilities in using the Microsoft Office package.</p> <p>Good capabilities in using programs to edit photos and videos.</p>			
Artistic skills				
Other skills				
Driving licence	B			
Additional information				

=====

In compliance with the Italian D.L 196/2003 and G.D.P.R. 679/16 I hereby authorize the recipient of this document to use and process my personal details for the purpose of recruiting and selecting staff and I declare that I am informed of my rights in accordance with art. 23 of the above mentioned decree. I hereby allow my personal details to be handled fairly by companies, societies and any organizations which cooperate with You, respecting my right to privacy. Besides I authorize to use my personal details also by electronic ways and/or automated equipments to link the details with those of other people, according to quality and quantity criteria