

Curriculum Vitae Europass

Personal Information

First name(s) **Melissa**
 /Surname (s) **Lombardo**
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 Nationality Italian
 Date of birth 08/01/2007
 Gender F



Job applied for / position/ preferred job/ studies applied for/personal statement

Police Force

Work Experience

dates (from - to)

Occupation or position
held

Name and address of
employer

Type of business or
sector

Main activities and
responsibilities

Education and qualification awarded

Dates (from-to) September 2020 - June 2025

Type of qualification Administration Finance and Marketing

Main subjects covered or
skills acquired Administration Finance and Marketing

Name and address of
organisation providing
education and training I.I.S. Luzzatti Gramsci

Level of qualification

Personal skills and

competences

Mother tongue(s) Italian

Other language(s) English and spanish

Self-assessment

European Level (*)

Understanding		Spoken		Writing
<i>Listening</i>	<i>Reading</i>	<i>interaction</i>	<i>production</i>	
B1	B1	B1	B1	B1
B1	B1	B1	B1	B1

Inglese**Francese****Spagnolo**

(*) Quadro comune europeo di riferimento per le lingue

Communication skills li

- Team spirit
- Ability to work independently and in a group
- Good listening skills

Organisational/managerial skills and competences

- Good organizational skills
- Quick learning of tasks to be performed

Job-related skills

Professional skills in business administration, marketing and finance

Computer skills

Knowledge in using operating systems

Artistic skills

Other skills

Driving licence

A1 and B

Additional information

- School-work alternation (pcto) at the Local Police Headquarters (for 1 month at the end of the fourth year)
- Pcto of simul-impresa in the classroom (third and fourth year)

Mestre – Venezia, 20 maggio 2025

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Classe 5AG