



Curriculum Vitae Europass

Personal Information

First name(s) **Nadja**
/Surname (s) **Miah**
Address (es) Mestre, VE
Telephone (s)/ Mobile (s) 3886278022
Fax
E-mail nadiamiah128@gmail.com
Nationality Italian/ Bangladeshi
Date of birth 08/02/2006
Gender F

Job applied for / position/ preferred job/ studies applied for/personal statement

Office employee/ tertiary sector

Work Experience

dates (from - to) 06/2024 - 07/2024

Occupation or position held Sales assistant

Name and address of employer Primark S.p.a

Type of business or sector Multinational clothing store

Main activities and responsibilities

- cashier
- management of various departments
- fitting room assistant
- warehouse assistant
- customer service and support

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dates (from - to) 06/2024 - 07/2024

Occupation or position held Sales assistant

Name and address of employer Primark S.p.a

Type of business or sector Multinational clothing store

Main activities and responsibilities

- cashier
- management of various departments
- fitting room assistant
- warehouse assistant

	- customer service and support
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dates (from - to)	25/05/2025 - 13/06/2025
Occupation or position held	Internship in public institution
Name and address of employer	INPS
Type of business or sector	Public institution
Main activities and responsibilities	- observation of tasks -control income and suspend overdrafts -compilation of accounting tickets through EXCEL -work on company records -control of UNILAV -control of monthly company flows and sending PEC if necessary -suspension, termination or reactivation of company registration numbers -control of self-certifications of changes trade and registration of traders - cultural intermediaries
Education and qualification awarded	
Dates (from-to)	2021-2026
Type of qualification	High school diploma
Main subjects covered or skills acquired	Business, finance and Marketing
Name and address of organisation providing education and training	IIS LUZZATTI GRAMSCI
Level of qualification	EQF 4
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Dates (from-to)	
Type of qualification	High school diploma
Main subjects covered or skills acquired	
Name and address of organisation providing education and training	
Level of qualification	EQF 4
Personal skills and competences	
Mother tongue(s)	Bengali, italian

Other language(s)					
Self-assessment	Understanding		Spoken		Writing
European Level (*)	<i>Listening</i>	<i>Reading</i>	<i>interaction</i>	<i>production</i>	
Inglese	C1	C1	B2	B2	B2
Francese					
Spagnolo	B1	B2	B1	B1	B2
	(*) Quadro comune europeo di riferimento per le lingue				
Communication skills li	Effective communication, empathy and active listening, conflict management, cooperation and teamwork, adaptability, responsibility and reliability all experience gained through my high school experience and my work as a sales assistant.				
Organisational/managerial skills and competences	Meeting deadlines, coordination, flexibility, stress management, managing unexpected events and control, i learned this skills during my internship.				
Job-related skills	Administration, finance and marketing, foreign languages (learned at school as main subjects and put them through practice during my internship)				
Computer skills	Use of the Office package (basic), management of emails and certified emails, Microsoft Teams, social media, AI				
Artistic skills					
Other skills					
Driving licence	B				
Additional information					

Mestre – Venezia, 20 maggio 2026

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In compliance with the Italian D.L 196/2003 and G.D.P.R. 679/16 I hereby authorize the recipient of this document to use and process my personal details for the purpose of recruiting and selecting staff and I declare that I am informed of my rights in accordance with art. 23 of the above mentioned decree. I hereby allow my personal details to be handled fairly by companies, societies and any organizations which cooperate with You, respecting my right to privacy. Besides I authorize to use my personal details also by electronic ways and/or automated equipments to link the details with those of other people, according to quality and quantity criteria